FREQUENTLY ASKED QUESTIONS

General information

1. What is the purpose of the GRUP? Where are the results used?

The Global Research University Profiles (GRUP) project was conducted by the Center for World-Class Universities (CWCU) of Shanghai Jiao Tong University since 2011. And from 2016 onwards, ShanghaiRanking Consultancy has been responsible for conducting the GRUP Survey. ShanghaiRanking Consultancy is a fully independent organization dedicated to research on higher education. It is the official publisher of the Academic Ranking of World Universities.

The GRUP aims to develop a database on the facts and figures of around 2,100 research universities in the world. Besides the online GRUP Survey, the GRUP also collects data from international databases and statistical agencies in different countries.

The data collected from the GRUP project has been or will be used to: (1) produce new university rankings, (2) support the analysis of the characteristics of research universities, (3) enrich the website of the Academic Ranking of World Universities (ARWU) – “Universities”.

2. How long has the GRUP been in existence?

The GRUP started from 2011 and will be updated annually. The GRUP Survey 2022 will be open for data submission in June to October.

3. Which institutions does the GRUP cover?

The GRUP project focuses on research universities. In practice, the cases included in GRUP are mainly those 2,100 universities ranked by the ARWU every year, including every university that has any Nobel Laureates, Fields Medalists, Highly Cited Researchers, papers published in Nature or Science, or those universities with significant amount of papers indexed by Science Citation Index-Expanded (SCIE) and Social Science Citation Index (SSCI).

4. Will the data collected through the GRUP Survey be used in the ARWU rankings?

The exiting rankings (including ARWU, GRAS) use third-party data only in order to keep the consistency of their methodology. The data collected through the GRUP Survey will not be used in the exiting rankings.

New rankings such as regional university rankings that are in development by ShanghaiRanking Consultancy might use the data from GRUP Survey.

5. What is the benefit of the participating institutions in GRUP Surveys?

A free copy of the analysis report based on the data collected from all GRUP respondent institutions will be provided to the participating institutions.

For new participants, your institution profile will be added to our website (https://www.shanghairanking.com/institution) for showcasing relevant information about your institution.

**Accessing the system**

6. **How to access the online survey portal?**

For accessing the online portal of GRUP survey (https://archive.shanghairanking.com/grup/survey/index.html), please log in with your username and password.

The username and password is distributed via email to the contact person of each institution.

7. **Who has the username and password?**

The contact person of each institution has the username and password. If you want to learn who is the contact person at your institution, please contact us via grup@shanghairanking.com.

8. **How to change the contact person?**

If your institution needs to change the contact person, please inform us immediately via grup@shanghairanking.com.

9. **Can I have the username and password if I am not the record contact person?**

No. For security reasons the username and password will be only given to the contact person of your institution.

10. **I have forgotten my username/password.**

If you have forgotten your username and/or password, please contact us via grup@shanghairanking.com.

11. **Can I change my username/password?**

Yes. Please login in the online survey portal firstly with your old password and click the “Change username” and/or “Change your password” button at the right column.

For security reasons, you are recommended to change your password often.

12. **I cannot access the online survey portal.**

When you access the online survey portal, please make sure that there is no space before/among/after the username and password.
You are kindly suggested to use IE 9/10/11, Firefox or Google Chrome to visit the website.

Data definitions

13. Where can I find data definitions, FAQs, Survey Guide?

In the floating edge of each survey item, there is detailed data definition. The PDF version of questionnaire with data definitions, FAQs and Survey Guide can be downloaded from https://archive.shanghairanking.com/grup/survey/index.html after you log into the online data portal.

14. What is the reference year for GRUP Survey – 2022?

The GRUP Survey – 2022 collects the information of participating institutions in the 2020 calendar year or the 2020-2021 academic/fiscal year whichever appropriate.

Data submission

15. We don’t have the data for certain survey item(s).

If you are unable to get the data for certain item(s), please leave the item blank. If you know the data is zero, please enter “0 (zero)”.

16. Can we use symbols such as decimal and comma in the data?

No. In order to avoid misunderstanding, please don’t use symbols such as decimal and comma as thousand separator.

17. What does the auto-check function do?

This year we have remained some auto-checking functions in the online data portal for the convenience of users. If you have any questions and comments, please share with us via grup@shanghairanking.com.

18. I have the remarks to explain the data submitted.

If you have the remarks to explain the calculation methods and limitation of data, please indicate in the online survey portal or send via grup@shanghairanking.com.

19. Can I change the data submitted?

During the open period of the GRUP Survey, you can change and resubmit the data at any time. After the survey is closed, no amendments to the data can be made via the online platform. If you do need to make any amendments, please contact us via grup@shanghairanking.com.
20. How can I confirm that the data has been submitted successfully?

After you submit the data, a confirmation note will be presented on the page. If you don’t get confirmation, please write to grup@shanghairanking.com to confirm whether the data has been submitted successfully or not.